

Information Form

The Plaintiff (the person, business, or public entity that is suing) is:

Name: _____

Address: _____

Street *City* *State* *Zip*

Mailing Address (if different): _____

Street *City* *State* *Zip*

Phone: _____ Email: _____

If more than one Plaintiff, list next Plaintiff here:

Name: _____

Address: _____

Street *City* *State* *Zip*

Mailing Address (if different): _____

Street *City* *State* *Zip*

Phone: _____ Email: _____

- Check here if more than 2 Plaintiffs and attach Form A
- Check here if either Plaintiff listed above is doing business under a fictitious name. If so, attach Form B

The Defendant (the person, business, or public entity being sued) is:

Name: _____

Address: _____

Street *City* *State* *Zip*

Mailing Address (if different): _____

Street *City* *State* *Zip*

If more than one Defendant, list next Defendant here:

Name: _____

Address: _____

Street *City* *State* *Zip*

Mailing Address (if different): _____

Street *City* *State* *Zip*

The Plaintiff claims the Defendant owes \$_____ (Explain below)

a. Why does the Defendant owe the Plaintiff money? _____

b. When did this happen? (Date): _____

If no specific date, give the time period: Started _____ through _____

c. How did you calculate the money owed to you? (Do not include court costs or fees for service): _____

You must ask the Defendant (in person, in writing, or by phone) to pay you before you sue.

Have you done this? Yes No

If no, explain why not: _____

Is your claim about an attorney-client fee dispute? Yes No

If yes, and if you have had arbitration, fill out Form C, attach it to this form, and check here:

Are you suing a public entity? Yes No

If yes, you must file a written claim with the entity first. A claim was filed on _____

Have you filed more than 12 other small claims within the last 12 months in California?

Yes No

If yes, the filing fee for this case will be higher. Contact us to discuss your claim.

I understand that by filing a claim in small claims court, I have no right to appeal the claim.

I have not filed, and understand that I cannot file, more than two small claims cases for more than \$2,500 in California during the current calendar year.

Email: Info@MTCLaw.com

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